

Agenda

Meeting of : The Cabinet
Meeting held in : Alamein Suite, City Hall, Salisbury
Date : Wednesday 13 December 2006
Commencing at : 5.00 pm

1 **Apologies:**
To receive any apologies for absence.

2 **Declarations of Interest:**

3 **To Receive Minutes of Last Meeting:**
To receive minutes of last meeting and to receive updates on the decisions from the respective Portfolio Holders.

4 **Public Question/Statement Time:**
To receive public questions/statements at this meeting.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services by midday on the working day before the meeting.

5 **Forward Plan (Agenda):**
To consider the Leader's proposed 4 month Forward Plan for the period 1 January 2007 – 30 April 2007 (copy attached) which needs to be approved for publication on 14 December 2006 to become operational from 1 January 2007.

6. **Call-in Decisions:**
To consider any Scrutiny Panel Call-in's of decisions taken at last meeting.

7. **Draft Portfolio Plans:**
To consider the attached Plans and the Acting Chief Executive's cover report.

Community and Housing **Environment and Transport**

Planning and Economic Development **Resources** **Appendix 1**

All Portfolio Holders



Awarded in:
Housing Services
Waste and Recycling Services



8. **Review of Costs and Savings of Improving Customer Services:**

To consider the attached report of the Head of Customer Services.

Cabinet Member for Resources

Recommended – to

- (1) Note the information contained within the report
- (2) Accept the totals in Tables One and Two as the baseline for future costs/savings reports.

9. **Review of the Housing Allocations Policy:**

To consider the attached report of the Head of Strategic Housing.

Cabinet Member for Community and Housing

Recommended – to approve the amendments as set out in paragraphs 5,6,7 & 8 to the Housing Allocations Policy, subject to consultation, and delegate authority to the Head of Strategic Housing Services in consultation with the Portfolio Holder to make any minor amendments.

10. **Local Government White Paper : Strong and Prosperous Communities:**

To consider the attached report of the Acting Chief Executive.

Leader of the Cabinet

Recommended to Full Council – to

- (1) note the contents of the report;
- (2) authorise an approach to Customer First to request an urgent review of the scope and timetable for shared services.

11. **Service Standards for Sheltered Housing:**

To consider the attached report of the Head of Strategic Housing.

Cabinet Member for Community and Housing

Recommended – to approve the proposed service standards, subject to consultation, and delegate authority to the Head of Strategic Housing Services in consultation with the Portfolio Holder to make any minor amendments.

12. **Older Persons Housing Strategy Framework:**

To consider the attached report of the Head of Strategic Housing.

Cabinet Member for Community and Housing

Recommended – to approve the proposed framework for the Older Persons Housing Strategy and to authorise the consultation exercise to inform the development of the seven themes.

13. **Develop Robust Plans for Efficiency savings with Major Arts Organisation:**

To consider the attached report of the Head of Community Initiatives.

Cabinet Member for Community and Housing

Recommended – to

- (1) Note the report.
- (2) Request that officers write to all three Major Arts Organisations with a request that they consider the recommendations of the consultants report and find the means to work together, agree and implement changes by Spring 2008.
- (3) That each of the MAO's be requested to produce quarterly progress reports in January, April and July
- (4) That the Portfolio Holder for Community & Housing be kept up to date with progress on a regular basis

14. [Potential Cost to SDC arising from Recommendations of the Environment and Transport Scrutiny Panel on its review of School Transport:](#)

To consider the attached report of the Transportation Planner. Any views from the Environment and Transport Panel on this paper will be reported.

Cabinet Member for Environment and Transport

Recommended – that

- (1) That the points made in the report are noted.
- (2) That the Cabinet ask the Environment and Transport Overview and Scrutiny Panel to consider the issue raised in section 3.2 of the report and make a recommendation of a maximum permitted time limit for the “set down and picking up of passengers” outside of schools for future consideration by Cabinet. This recommendation should be based on policies that operate successfully in other local authorities and should involve consultation with school Head teachers and governors.
- (3) That officer time is provided to initiate discussions with South Wilts Grammar School, Bishops Wordsworth School and the three Laverstock secondary schools to encourage these schools to submit a bid to WCC Travelwise by 30 November 2007 for Capital funding towards a pilot “Kiss and Cycle” scheme from either Beehive, Britford or London Road Park and Ride site, subject to space being available within the sites to store bicycles.

15. [Hindon Lane Tisbury - Development Brief:](#)

To consider the attached report of the Forward Planning Officer, and the recommendations from the Western Area Committee meeting held on 23 November 2006.

[Appendix 1](#)

[Appendix 2](#)

[Appendix 3](#)

Cabinet Member for Planning and Economic Development

Recommended – to accept the proposed changes to the Development Brief and Sustainability Report as set out in the report and approve its adoption as a Supplementary Planning Document.

16. [Review of District/Parish Spend:](#)

To consider the attached report of the Acting Chief Executive.

Cabinet Member for Resources

Recommended - In order to support the implementation of the MTFs, Cabinet is recommended to:

- (1) Confirm that it wishes to give notice to parishes of its intent to withdraw from the services listed at para 3.4 of the report
- (2) Invite parishes to enter into a dialogue on whether they wish to fund the ongoing provision of these services
- (3) Confirm its commitment to the transfer of £96,000 to the City Area Special Expenses Levy spread over 2007/08 and 2008/09.
- (4) Confirm that SWAG funding be reduced as set out at 5.1 of the report.

17. [Joint Consultative Forum:](#)

To receive the attached notes of the Forum meeting held on 29 September 2006 and consider the recommendations at minute 183 concerning the Capability Procedure and minute 184 concerning Instructions on the Acceptable use of Salisbury District Council ICT Equipment and Systems (both reports are attached).

Cabinet Member for Resources

Recommended – to note the Forum minutes and the recommendations arising set out below.

Resolved – that the

- (a) [Capability Procedure](#) and
- (b) [Instructions on the Acceptable use of Salisbury District Council ICT Equipment and Systems](#)

be approved.

18. Any Urgent Business Requiring a Decision

19. Exempt Information:

In view of the confidential or sensitive nature of the matters to be considered, the Cabinet will consider excluding the press and public from the meeting during consideration of agenda item 20 on the ground that it may involve the likely disclosure of 'exempt information' as defined in Part 1 of Schedule 12A inserted into the Local Government Act 1972 by the Local Government (Access to Information) Act 1985 and that the public interest against disclosing the information outweighs the public interest in favour of disclosure as explained below:

Paragraph 8 namely the amount of any expenditure proposed to be incurred by the authority under any particular contract.

Paragraph 9 namely Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services'

Summary of Exempt Matters

Special Delegation matter



David Crook
Acting Chief Executive
05 December 2006